

Toni Rankin
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Roberts County
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Address for Courier Delivery: 300 E. Commercial

Office Hours Monday – Friday 8:00 AM – 5:00 PM Closed at noon to 1:00PM

Roberts County Recording Specifications

No electronic filing accepted

Specifications: No wider than 8 ½" and no longer than 14"; NOT smaller than 8 point font
and must be reproducible; typed or printed name with each signature;

Texas Local Government Code Section 191.007

Grantee Address required: Texas Property Code Section 11.003

Original Signature required: Texas Property Code Section 12.0011

Acknowledgements: Information completed with signature, with valid state seal:

Texas Property Code Section 12.001

Affidavits: Jurat, not acknowledgement, Completed with signature, with valid state seal

Texas Property Code T.2, App Standard 13.10

Recording Fees: 10.00 first page / 4.00 each following/additional page

Requested: A self- addressed postage paid envelope for returning original document to filer
use own address for return address (your address on sender and receiver)

**** If filer is requesting the document returned by UPS the filer will need to make arrangements for pickup